**PFA Board Meeting – September 12, 2018**

**MINUTES**

Call to order - 4:33 PM

Members in Attendance

* Anna Thornley
* Ro Lazzarone
* Lindsay Anderson
* Lanny Hershenow
* Diana York
* Rachel Comstock
* Colby Ballingham
* Ryan Brock
* Nancy Inouye
* Jill Barlow
* Erin Lane
* Liz High
* Marilyn Harper
* Minutes from the August 8, 2018 meeting approved
	+ Move to approve by R. Lazzarone
	+ 2nd by L. High
	+ Approved unanimously

**Principal’s Report**

* Lost a 3rd grade allocation which resulted in losing a 1st grade teacher
	+ A current 3rd grade teacher will move to 1st
	+ Those 3rd grade students will be distributed among the remaining 3rd grade classes (each 3rd grade class gains 5-6 students)
* PE position is filled and that person started two weeks ago and it’s going well so far
* Intervention position is a TWI aide
* The star ratings are in for the year
	+ Last year Jessie Beck was 85/100
	+ This year it’s 95/100 – 5 star school!
* No update on the washer/dryer

**President’s Report**

* Kiln is in the installation process; will be up and running soon
* Mystery Science & Foss Kits
	+ Mystery Science is a website subscription program
	+ $1,000/year for the school
	+ R. Brock doesn’t think he’ll use it
	+ N. Inouye will poll staff to see if there’s an interest to continue paying for it
	+ It is possible to check the kits out from the District
		- D. York pointed out that this can be problematic if someone else has already checked out the kit that you want to use
* Corporate Donors
	+ N. Inouye introduced R. Lazzarone and C. Ballingham to the Fund the Arts donation chair so they can communicate to make sure we’re not asking the same companies for donations more than once
* Committee Chairs
	+ Science – Jennifer Huong
	+ Free Money – Kimberly Hernandez
	+ Spanish translation – 3 or 4 parents have volunteered
	+ J. Barlow mentioned inviting the committee chairs to the next general membership meeting
		- It was suggested that they also be invited to the pre-budget meeting at the end of the year
* Future Budget Planning
	+ N. Inouye wants to look at budget numbers from 5 previous years when creating the budget in the future.

**Vice Presidents’ Report**

* Newsletter
	+ R. Lazzarone has been working on getting advertisements
		- Pricing - $200/page
		- Pricing information is included in the September Newsletter
			* There is a discount for paying for a full year
		- $400/month will cover the cost of the newsletter
	+ Going forward it is important to make sure that whoever is doing the newsletter has/can use Microsoft Publisher
	+ Discussed including “opt out” language in the newsletter
	+ This issue cost $418
		- One copy was made for each student – in the future there is only one copy/famliy
* R. Lazzarone discussed the need to approach local businesses for in kind donations
	+ Ex. Moana will donate some items and offers a discount on plants for the garden
* Still working on finding a washer/dryer donation

**Treasurer’s Report**

* Paid for Dreambox for the year
* Paid ¼ of staffing costs
* Time to get ready to do the tax return
	+ Discussion around if we want to ask around to see if we can find someone to do it for less than the $600 we have been paying in the past
		- L. Anderson will reach out to the CPA we have been using to ask about getting the taxes done as an in kind with an ad in the newsletter
		- Depending on the result of that conversation, we will potentially reach out to others

**Committee Report**

* Ice Cream Social
	+ About $500 income from the cake walk
	+ Agreement that it was a good time of year and that the event was well attended
* Gift Wrap
	+ Counted over $11,000 which doesn’t include online sales
		- Will know final numbers in October
* Jog A Thon
	+ Will count the money this week
	+ Went well; the kids had fun!
* Scarecrow
	+ L. Hershenow reports that everything is ready
	+ Not sure about the snack wagon
		- Might get a food truck instead
		- Food truck will match snack wagon prices
	+ Senior Reno High Students are volunteering to help
	+ Possibly getting a rock wall
		- Cost would be $600
		- Roy Gomm made $4,000 on the rock wall at their fall festival last year
		- Board agreed that it is a decision that the Scarecrow Committee needs to make
	+ Ticket prices
		- Committee chair sent an email stating concerns about raising ticket prices from 50 cents to $1; says it creates a hardship for some families
		- Board agreed that this is a decision that the Scarecrow Committee needs to make
* 60th Anniversary Celebration
	+ L. Hershenow has the invitations
	+ Discussion about getting an electronic version
		- L. Hershenow will ask Robin Heywood for it
	+ 9/24 will be the birthday celebration with a magician and cupcakes for the students

**New Business**

* Need to update bylaws?
	+ Last revised in 2016
	+ N. Inouye will send an email to see about creating a subcommittee to revise
		- Move to approve by L. Anderson
		- 2nd by R. Lazzarone
		- Motion passed unanimously
* Discussion about creating an Alumni Appeal Committee
	+ Creating a new committee needs to be approved by the general membership
* Fund the Arts
	+ Will be held at the Atlantis this year
* Uniforms
	+ L. Anderson indicated that parents have approached her expressing an interest in moving Jessie Beck to uniforms
	+ L. Anderson will let E. Lane know that there’s an interest and E. Lane can create a committee if she decides to move forward
* Fingerprinting
	+ New Opportunity Committee will determine who PFA pays to cover the cost
* Social Media
	+ Discussion about starting a Jessie Beck PFA Facebook page
		- A. Thornley will talk with Tina Ho about starting a new page vs. using the page that was created in the past
		- A. Thornley will work on a set of guidelines for what the purpose of the page
* Adjourn
	+ Motion by L. Hershenow
	+ 2nd by C. Ballingham
	+ Meeting Adjourned at 5:56 PM