

Jesse Beck
PFA Board Meeting – November 13, 2019

Minutes

1 Call to order & Attendance

4:30 pm at Napa Sonoma Plumbgate

Colby Ballingham
Ro Lazzarone
Ryan Brock
Dulce Drakulich
Lindsay Anderson
Lauren Bashista
Cristy Fernandez
Erin Lane
Nancy Inouye
June Ellera
Rachel Comstock

2. Review and Approval of the October 16, 2019 minutes

3. Principals Report – Principal Lane

- Computer Grant
 - o EL Cord Foundation grant of \$20,000. \$10k has been received and laptops are on order. Have not yet received the remaining \$10k for teach laptops
- NYL grant for \$25,000 was submitted.
- Kendall Depoali grant for \$2,500 was submitted. This will go towards the school store and SEL books.

School performance plan update. 175 kids received book bags. The 175 book bags are related to our annual book distribution – usually we do this around mid-December but the New Opportunities committee wanted to push that until later in this school year so that we could focus on holiday gift giving. We are going to buy some books from Grassroots and also have a book drive in February, then we'll distribute books to free and reduced lunch kiddos in mid-February.

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4. President's Report – Ro Lazzarone and Colby Ballingham

- New Website up and running – big thank you to June. Fund the arts webpage needs to be updated
- Giftwrap fundraiser kicked off
- Discussed adding to the general meeting agenda an item called “just ask” for student/teacher comments or questions
- Discussed fake emails being sent out with president's emails. Suggested to remove their email from the website.

5. Treasurer's Report – Lindsay Anderson

- Financial Report

- Reported financial information through October 31, 2019
- Noted that Scarecrow revenue down \$1,000 from prior year and expenses were down \$800
- Noted \$55,000 in cash which is a strong position.
- Ink/toners have been ordered
- We need to create a process memo on how we handle cash funds to avoid mishandling of cash
- We are still being charged \$2/month for the prior year's fund the arts software. This should only continue through the end of the year

6. Committee Reports -

- Need to make a push for students/families/faculty to use Amazon smiles

7. Meeting Adjourned