

Jesse Beck
PFA Board Meeting – February 5, 2020
Minutes

1 Call to order & Attendance

4:30 pm @ Napa Sonoma

In attendance:

Colby Ballingham

Ro Lazzarone

Edgard Hitti

Dulce Drakulich

Lauren Bashista

Erin Lane

Nancy Inouye

2. Review and Approval of the January 8, 2020 minutes

3. Principal's Report – Principal Lane

- Reported \$14,000 thus far in corporate sponsorships have been deposited into the bank. Ms. Lane plans to transfer \$10,000 of this into the categorical grant bank account
- Second order of computers downtown and ready to be imaged. Once imaged they will be ready for school use
- Ms. Lane in the process of working through and rewriting portions of the NYL grant
- Reminder that online registration is coming up. It is expected that the number of kids for the 20/21 school year will be similar to the current school year
- Lauren discussed the Pennington Foundation grant guidelines and the possibility that Ms. Lane can write the grant request

4. President's Report – Ro Lazzarone and Colby Ballingham

- Discussed the FTA in-kind sponsorship request by Mr. Hurley. Board discussed whether Mr. Hurly should be given a corporate sign on the fence for offering to DJ for FTA or if he should be given other items such as free tickets to the event, etc. instead. Decided other items may be better as the fence signage is truly reserved for corporate sponsors.

5. Vice President's Report – Edgard Hitti

- Newsletter was released on February 3rd. Discussed this was a good idea to have the newsletter go out a couple of days before big events such as STEAM night set to occur Thursday February 6th

6. Treasurer's Report – Lindsay Anderson

- Financial Report
 - o Lindsay was absent. Ro Lazzarone reported the financial information through January 31, 2020. All looks good, nothing noted out of the ordinary

7. Committee Reports –

- FTA – Nancy reported that the silent auction book will go to print Monday February 10th
- FTA - Reported that as of the meeting 110 tickets had been sold
- Reading Week – Nancy reported this is set for the first week of march and the school is in need of readers for grades K, 1st and 5th

8. Old Business –

- Cash Handling procedures has been reviewed with no suggested changes. Will attempt to implement these for the first time either for STEAM night on Thursday or for the upcoming FTA event
- Ms. Champagne has received a recycling bin for the recycling program and things are going well
- The Dual Language group is going to go ahead and use the PFA's bank account and 501(c)3 status for their fundraisers. It was discussed that this money and related expenses will have to be tracked separately from the PFA funds and they may be required to spend what they receive all in the same year

9. Upcoming Meetings –

- General Meeting: 8:30 Tuesday February 11th
- Board Meeting: 4:30 Wednesday March 11th

10. Meeting Adjourned