



Jessie Beck **FUND** *the* **Arts**

**60** *years*

*hello*

I am writing on behalf of the Jessie Beck Elementary PFA and Fund the Arts committee to request a donation for our annual **Fund the Arts Auction** on **Friday, March 15, 2019 at the Atlantis Casino**. At this event, typically attended by 350 or more community members, we auction off gift cards, merchandise, and services generously donated by businesses like yours.

The Jessie Beck PFA will use proceeds from the event to help fund science, music, technology, PE, and of course, our “Art to Grow” program.

We would greatly appreciate any donation you can make. In return, your business will be listed in our event publications and on the Jessie Beck PFA website ([www.jessiebeckpfa.com/fund-the-arts.html](http://www.jessiebeckpfa.com/fund-the-arts.html)). This is a great way for all of our guests to see how your business gives back to the community! And of course, your donation will be tax-deductible.

Please fill out the back side of this letter to accompany your donation, including its value and a full description. **Please return the form and donations by February 15, 2019, in order to be listed in the event program.** If you have any questions, please contact Ronda Bybee, Silent Auction Chair, at 703-283-5615 or [ronda.bybee@gmail.com](mailto:ronda.bybee@gmail.com). If you are unable to mail your donation, please indicate that on the donation form and we will be happy to pick up your item.

We know how many charitable requests you receive each year and we, along with the children of Jessie Beck Elementary School thank you for your support.

Sincerely,

*fund the arts, silent auction committee*

**[www.jessiebeckpfa.com/fund-the-arts.html](http://www.jessiebeckpfa.com/fund-the-arts.html)**



## 2019 DONATION FORM

Thank you for supporting Jessie Beck's Fund the Arts Silent Auction, on Friday, March 15, 2019. Your donation is greatly appreciated and helps us keep art in our children's classrooms.

Business Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Website: \_\_\_\_\_

Item/Certificate/Experience Description to be displayed (up to 3 lines): \_\_\_\_\_

Value: \$ \_\_\_\_\_ Expiration Date if applicable: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

### PLEASE CHECK ALL THAT APPLY:

- Gift certificate, check or cash donation enclosed (please make checks out to Jessie Beck PFA)
- I would like to donate services and/or supplies for the event
- Please contact me for item pickup
- Item will be dropped off at Jessie Beck School by February 15, 2019
- I would like to know more about Corporate Sponsorship for enhanced marketing opportunities

**PLEASE RETURN FORM AND DONATIONS BY FEBRUARY 15, 2019 TO BE LISTED IN THE EVENT PROGRAM. SUBMIT FORMS, SCHEDULE ITEM PICKUP, OR ASK QUESTIONS VIA FAX, MAIL OR EMAIL.**

**Fax:** 775-689-2598

**Mail:** Jessie Beck Elementary

Attn: Fund the Arts

1900 Sharon Way, Reno, NV 89509

**Ronda Bybee, Silent Auction Chair**

ronda.bybee@gmail.com

703-283-5615

**Lanny Hershenow, Committee Member**

LHershenow@washoeschools.net

775-327-0793

**YOUR DONATION IS TAX DEDUCTIBLE. OUR TAX ID # IS 88-0252887.**

**PLEASE KEEP A COPY OF THIS FORM AS YOUR TAX RECEIPT.**